

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

JULY 14, 2014

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, JULY 14, 2014, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the June 23, 2014, and July 8, 2014, Potter County Commissioners' Court meetings.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of June 18, 2014 through July 8, 2014. [Hood]
3. **BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments for the current fiscal year. [Hood]
4. **QUARTERLY BUDGET COMPARISON:** To recognize the 3rd quarter general fund comparison report for fiscal years FY13 and FY14. [Hood]
5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
6. **POTTER COUNTY GROUP INSURANCE PLAN:** To consider and act upon the recommendation of the Insurance Advisory Committee to renew contracts with current group insurance carriers for the 2014-2015 plan year to include the following:
 - a. TAC/BCBSTX/Caremark for health/RX coverage
 - b. Metlife for dental and basic and supplemental life coverage
 - c. VSP for vision coverage [Holland, Advisory Committee]
7. **FIRE/RESCUE TRAINING:** To consider and act upon
 - a. Approve a contract with the City of Amarillo to lease meeting rooms at the Amarillo Civic Center Complex for National Honor Guard Academy Training/Graduation and basic rent to be paid by the Convention and Visitors Council.
 - b. Approve an agreement with the Courtyard Amarillo Downtown to offer a block of rooms at a special rate for participants. [Hood, Lake]

8. **TAX OFFICE-SELL OF PROPERTY:** To consider and act upon a request from the Tax Assessor/Collector to sell a piece of property in a private sale. The property is located at 24715 Plum Thicket. [Aylor]
9. **AMARILLO CONVENTION AND VISITOR COUNCIL:** To hear a report from the Vice President of the Amarillo Convention and Visitor Council. [Quandt, Church]
10. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
11. **FORMAL BID #1091-14:** To consider and act upon awarding Formal Bid #1091-14, Detention Center Laundry Supplies, to Mayfield Paper Company as the lowest responsive bid. [Harder, Johnson]
12. **FORMAL PROPOSAL #1076-13:** To consider and act upon not awarding Formal Proposal #1076-13, Case Management Software, to any of the submitted responses. [Harder, Patrick, Evaluation Committee]
13. **EQUIPMENT REPAIR/REPLACE:** To consider and act upon purchasing the following equipment that will be replacing obsolete equipment that can no longer be serviced or repaired:
 - a. A folder/insertor for the District Clerk from Tascosa Office Machines in the amount of \$8,395.00. This will be replacing Potter County Number 16081.
 - b. A high speed scanner for the District Clerk from Tascosa Office Machines in the amount of \$6,492.00. This will be replacing Potter County Number 17266. [Harder, Woodburn]
14. **BUSHLAND – RELEASE OF ROAD DEDICATION – PORTION OF WELLS STREET:** To consider and act upon releasing the road dedication for a portion of an undeveloped road in Bushland. [Kemp]
15. **TRI-STATE FAIRGROUNDS – PROPERTY INSURANCE COVERAGE:** To hear a report on the status of property insurance claims on certain buildings on the Fairgrounds, and to take any action necessary. [Kemp]
16. **EXECUTIVE SESSION – ECONOMIC DEVELOPMENT – AMARILLO LOCAL GOVERNMENT CORPORATION:**
 - a. To hear a report on offers of financial or other incentives to a business prospect from the Amarillo Local Government Corporation, pursuant to Sec. 552.087, Texas Government Code, authorizing a closed meeting to discuss economic development negotiations.
 - b. To take any action after the executive session. [Kemp]

17. **EXECUTIVE SESSION – REAL PROPERTY – 6TH STREET PROPERTY:**
 - a. To hold an executive session to deliberate the purchase, exchange, or value of the 6th Street property where deliberation in open meeting would have a detrimental effect on the position of the County in negotiations with a third person, pursuant to Sec. 551.072, Texas Government Code.
 - b. To take any action appropriate after the executive session. [Kemp]

18. **EXECUTIVE SESSION – CONTRACT NEGOTIATIONS – AMARILLO LOCAL GOVERNMENT CORPORATION:**
 - a. To consider whether deliberation in open session would have detrimental effect on negotiations with LGC in regard to the County’s participation in a parking garage project.
 - b. If unanimous, to hold an executive session as authorized by Texas Government Code Sec. 551.0725 to deliberate business and financial issues relating to a proposed contract with LGC, or, if not authorized, to deliberate in open session.
 - c. To take any action after the executive session or deliberation in open session. [Kemp]

19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **ELECTIONS ADMINISTRATION:** The temporary increase of hours per week through September 30, 2014, for Cassy Bledsoe, Deputy Clerk, effective 6/19/14
 - B. **ROAD AND BRIDGE:** The employment of Isaiah Darnes, Summer Mower, effective 6/19/14.
 - C. **ROAD AND BRIDGE:** The termination of Felipe Martinez, Jr., Summer Mower, effective 6/2/14.
 - D. **HUMAN RESOURCES:** The salary increase for Veronica Vargas, Payroll Coordinator, effective 6/1/14.
 - E. **FACILITIES MAINTENANCE:** The termination of Michael Hindman, Custodian I, effective 7/15/14.
 - F. **FACILITIES MAINTENANCE:** The employment of Pamela Kay Porter, Custodian I, effective 7/16/14.
 - G. **FACILITIES MAINTENANCE:** The employment of Rose Marie Chorn, Custodian I, effective 7/16/14.

20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners’ Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN EITHER OF THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT'S OFFICE.

ARTHUR WARE
POTTER COUNTY JUDGE